

SAMHSA Federal Grant Facilitation

Substance Abuse Mental Health
Services Administration (SAMHSA)

Non-Profit

Practice Based

Experiential Perspective

STAND, INCORPORATED (Home of the DOOR)

- STAND, Inc. – Registered with the IRS as a 501 (c) (3) non-profit in 1999
- Registered with Georgia Secretary of State 1999
- Licensed by the state of Georgia
- Located at 3486 Covington Highway Decatur, GA.
- 25 years of providing behavioral health services

STAND, Incorporated Programs and Services

Intensive
Outpatient
Treatment
Services

Co-Occurring –
Substance Use
Disorder and
Mental Health

Formerly
Incarcerated
Reentry Services

Peer-Led
Recovery
Support Services

Program
Participant
Transitional
Housing

Domestic
Violence Group
Intervention
Services

HIV/AIDS
Counseling
Testing and
Referrals

Tips on Applying for Federal Funding



First time grant seekers must have a registered account with [grants.gov](https://www.grants.gov)

([grants.gov](https://www.grants.gov) is a valuable resource) –
How to blogs, YouTube demonstrations
etc.

Assigned an Authorized Organization
Representative (AOR)

Must register with National Institute of
Health ERA Commons (era.nih.gov)



Determine if you are eligible to respond to Federal Opportunity Announcement (FOA) or Notice of Funding Opportunity (NOFA)

Specific application forms package
can be accessed through [Grants.gov](https://www.Grants.gov)
Workspace or ERA assist

No paper application submissions

Tips on Applying for Federal Funding (cont.)

What's in the application package:

- ❖ The submission requirements are different for each grantor
- ❖ **SAMHSA** submission packages require the following documentation
 - SF424
 - SF424A budget information
 - project narrative
 - budget justification and narrative



Tips on Applying for Federal Funding (cont.)

What's in the application package: (cont.)

Attachments 1-9

1. Letters of commitment/Service Providers/Evidence of Credential and Experience
2. Data Collection Instruments/Interview Protocols
3. Sample Consent Forms
4. Project Timeline
5. Biographical Sketches and Position Descriptions



Tips on Applying for Federal Funding (cont.)

What's in the application package: (cont.)
Attachments 1-9

6. Letter to the single state agency
7. Confidentiality and Participant Protections/Human Subjects
8. Documentation of non-profit status
9. Assurance of compliance with SAMHSA Charitable Choice





Wow, I Have Received a Notice of Award!

Review the Notice of Award thoroughly

- Approved Budget Amount
- Terms and Conditions
- Key Staff
- Annual Programmatic Progress Reports
- Annual Reporting Requirements

A blue pen with a silver tip is resting on a document featuring a bar chart with blue bars. The background is a dark teal gradient with a red rectangle in the top right corner.

Wow, I Have Received a Notice of Award!

Waste Fraud and Abuse

- Accounting
- Remember your budget line items
- Access to funds
- Accounting process should include reconciliation at least every quarter
- Back up for expenses



Facilitating the Grant's Goals and Objectives

- Proposal Review
- Hiring your staff
- Meeting with all stakeholders
- Evaluation
- Data reports
- Social media

Don't Forget Your Why!

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